



IMPERIAL COUNTY
Local Health Authority Commission

AGENDA

FINANCE/EXECUTIVE COMMITTEE

September 6th, 2023

12:00 PM

1224 W State St. Ste. B

El Centro CA 92243

All supporting documentation is available for public review at <https://chpiv.org>

| Committee Members | Representing | Present |
|---------------------------|---|---------|
| Dr. Carlos Ramirez | Finance Committee Chairperson – COO Unicare | |
| Yvonne Bell | Finance Committee Vice-Chair – CEO, Innercare | |
| Lee Hindman | LHA Commission Chairperson – Joint Chambers of Commerce nominee | |
| Mayra Widmann | Deputy CEO - Budget Fiscal. | |
| Dr. Unnati Sampat | LHA Commissioner – Imperial Valley Medical Society | |
| Dr. Allan Wu | LHA Commissioner – Innercare | |

1. Call to Order *Lee Hindman, Chairperson*
2. Roll Call *Michelle S. Ortiz, Office & HR Manager*
3. Approval of Agenda
 - a. Items to be pulled or added from the Information/Action/Closed Session Calendar
 - b. Approval of the order of the agenda
4. Public Comment *Lee Hindman, Chairperson*

Public Comment is limited to items NOT listed on the agenda. This is an opportunity for members of the public to address the Committee on any matter within the Committee’s jurisdiction. Any action taken as a result of public comment shall be limited to the direction to staff. When addressing the Committee, state your name for the record prior to providing your comments. Please address the Committee as a whole, through the Chairperson. Individuals will be given three (3) minutes to address the board.

CONSENT CALENDAR

Michelle S. Ortiz, Office & HR Manager

5. Discussion/Action on Finance/Exec Committee Meeting Minutes [08-09-2023](#)
6. Discussion/Action on [Financial Controls](#)

CLOSED SESSION

Larry Lewis, CEO

7. Pursuant to Welfare and Institutions Code § 14087.38 (n) Report Involving Trade Secret new product discussion (estimated date of disclosure, 01/2024)
 - a. Update/Action on Contract with Health Net Community Solutions, Inc.
 - b. Compliance Updates
 - c. Office Space

INFORMATION/ACTION

Chairperson

8. Report on actions taken in closed session.

9. [CEO Report](#)

Larry Lewis, CEO

10. Discussion/Action for Employee Handbook

Michelle S Ortiz, Office Manager

a. [Redlined Version](#)

b. [Clean Version](#)

11. Discussion/Action for [Conflict-of-Interest Policy](#)

Larry Lewis, CEO

12. Discussion/Action regarding financial reports:

Mark A. Southworth, CFO

a. [Fund Balance Report](#)

i. Through July 31, 2023

b. [Detailed Transaction Report](#)

i. Through July 31, 2023

c. [Revenue and Expenditures Report](#)

i. Through July 31, 2023

13. Other new or old business

Lee Hindman, Chairperson

14. Commissioner Remarks

Adjournment

Next Meeting: October 4th, 2023