



**AGENDA**

**Finance Committee**

**August 7th, 2024**

**11:00 AM**

**512 W. Aten Rd., Imperial, CA 92251**

All supporting documentation is available for public review at <https://chpiv.org>

Committee Members	Representing	Present
Lee Hindman	LHA Chair-Joint Chamber of Commerce representing the public	
Mayra Widmann	Deputy CEO-Budget Fiscal	
Yvonne Bell	LHA Vice-Chair & Finance Committee Vice-Chair-CEO, Innercare	
Dr. Carlos Ramirez	Finance Committee Chair-CEO/Consultant DCRC	

**1. CALL TO ORDER**

*Dr. Carlos Ramirez, Chair*

A. Roll Call

*Donna Ponce, Commission Clerk*

B. Approval of Agenda

1. Items to be pulled or added from the Information/Action/Closed Session Calendar
2. Approval of the order of the agenda

**2. PUBLIC COMMENT**

*Dr. Carlos Ramirez, Chair*

Public Comment is limited to items NOT listed on the agenda. This is an opportunity for members of the public to address the Commission on any matter within the Commission’s jurisdiction. Any action taken as a result of public comment shall be limited to the direction of staff. When addressing the Commission, state your name for the record prior to providing your comments. Please address the Commission as a whole, through the Chairperson. Individuals will be given three (3) minutes to address the board.

**3. CONSENT CALENDAR**

All items appearing on the consent calendar are recommended for approval and will be acted upon by one motion, without discussion. Should any Commissioner or other person express their preference to consider an item separately, that item will be addressed at a time as determined by the Chair.

A. Approval of Minutes from 7/2/2024



**4. ACTION**

A. Motion to recommend to the full Committee approval of the financial reports as presented.  
*(Tony Godinez-Senior Manager of Accounting)*

1. June 2024 P&L Variance Report
2. June 2024 Cash Transactions
3. June 2024 Statement of Revenues, Expenses, and Changes in Net Position
4. June 2024 Statement of Net Position
5. June 2024 Statement of Revenues, Expenses, and Changes in Net Position (YTD)

**5. INFORMATION**

A. Financial Services Report

*Tony Godinez-Senior Manager of Accounting*

B. Other new or old business

*Dr. Carlos Ramirez, Chair*

C. New CFO

*Larry Lewis, CEO*

**6. COMMISSIONER REMARKS**

*Dr. Carlos Ramirez, Chair*

**7. ADJOURNMENT**



**MINUTES**

**Finance Committee**

**July 2nd, 2024**

**11:00 AM**

**512 W. Aten Rd., Imperial, CA 92251**

All supporting documentation is available for public review at <https://chpiv.org>

Committee Members	Representing	Present
Lee Hindman	LHA Chair-Joint Chamber of Commerce representing the public	✓
Mayra Widmann	Deputy CEO-Budget Fiscal	A
Yvonne Bell	LHA Vice-Chair & Finance Committee Vice-Chair-CEO, Innercare	✓ L
Dr. Carlos Ramirez	Finance Committee Chair-CEO/Consultant DCRC	✓

1. Call to Order *Dr. Carlos Ramirez, Chair*  
*Meeting called to order at 11:47 a.m.*
  
2. Roll Call *Donna Ponce, Commission Clerk*  
*Attendance at the scheduled meeting time was insufficient to constitute a quorum. Roll call was once again taken at 11:47 a.m. and quorum was confirmed. Attendance is as shown.*
  
3. Approval of Agenda
  - a. Items to be pulled or added from the Information/Action/Closed Session Calendar
  - b. Approval of the order of the agenda  
*(Hindman/Bell) To approve the agenda. Motion carried.*
  
4. Public Comment *Dr. Carlos Ramirez, Chair*

Public Comment is limited to items NOT listed on the agenda. This is an opportunity for members of the public to address the Commission on any matter within the Commission’s jurisdiction. Any action taken as a result of public comment shall be limited to the direction of staff. When addressing the Commission, state your name for the record prior to providing your comments. Please address the Commission as a whole, through the Chairperson. Individuals will be given three (3) minutes to address the board.  
*No public comment.*

**CONSENT CALENDAR**

All items appearing on the consent calendar are recommended for approval and will be acted upon by one motion, without discussion. Should any Commissioner or other person express their preference to consider an item separately, that item will be addressed at a time as determined by the Chair.



5. Approval of Minutes from 6/5/2024

*(Hindman/Bell) To approve the consent calendar. Motion carried.*

#### CLOSED SESSION

6. Pursuant to Welfare and Institutions Code § 14087.38 (n) Report Involving Trade Secret new product discussion (estimated date of disclosure, 01/2024)  
*(Larry Lewis, CEO)*
  - a. Update/Action on Contract with Health Net Community Solutions
  - b. Employee Benefits

#### ACTION

7. Health Management Associates (HMA) Interim CFO Agreement

*CEO, Larry Lewis informed the commission that interviews will be conducted in the next week or so. He added that Tony has been working with the two fractional CFOs through HMA by reviewing reports that are being prepared for the state as well as oversight work such as policies and updates.*

8. Motion to recommend to the full Committee approval of the financial reports as presented.  
*(Tony Godinez-Senior Manager of Accounting)*
  - a. May 2024 P&L Variance Report
  - b. May 2024 Cash Transactions
  - c. May 2024 Cash Reconciliation
  - d. May 2024 Statement of Revenues, Expenses, and Changes in Net Position
  - e. May 2024 Statement of Net Position
  - f. May 2024 Statement of Revenues, Expenses, and Changes in Net Position (YTD)

*Chair Hindman asked regarding the process of checks and the actuarial part of sending off checks to Health Net. SMA, Tony Godinez stated that wires are still being made. Larry Lewis added that the fractional CFO works with Tony on the report drafted by Healthnet. The report is then reviewed and approved by Tony and the CFO.*

*(Hindman/Bell) To recommend to the full commission acceptance of the financial reports as presented. Motion carried.*



## INFORMATION

9. Financial Services Report (*Tony Godinez-Senior Manager of Accounting*)  
a. Finance Issues Dashboard  
*None.*

10. Other new or old business  
*None.*

*Dr. Carlos Ramirez, Chair*

11. Commissioner Remarks  
*None.*

*Dr. Carlos Ramirez, Chair*

## Adjournment

*Meeting adjourned at 11:54 a.m.*

**IMPERIAL COUNTY LOCAL HEALTH AUTHORITY**  
**dba Community Health Plan of Imperial Valley**  
**Year to Date P&L Variance**  
**1/1/2024 to 6/30/2024**

	June	June	June	Year To Date	
	Forecast	Actual	Variance	Variance	Explanation
<b>REVENUE</b>					
HN Settlements	1,000,000	-	(1,000,000)	(397,377)	\$603K profit share received in prior month.
Premium	22,249,362	23,093,850	844,488	2,149,067	Actual premium more than projected.
Pass-Through	883,592	376,851	(506,741)	(985,748)	Actual pass-through less than projected.
<b>TOTAL REVENUE</b>	<b>24,132,953</b>	<b>23,470,701</b>	<b>(662,253)</b>	<b>765,942</b>	
<b>HEALTH CARE COSTS</b>	<b>22,465,472</b>	<b>22,777,885</b>	<b>312,413</b>	<b>1,002,263</b>	
<b>Gross Margin</b>	<b>1,667,481</b>	<b>692,815</b>	<b>(974,666)</b>	<b>(236,321)</b>	
<b>ADMINISTRATIVE EXPENSE</b>					
Salaries	236,186	204,181	(32,004)	1,831	Decrease attributed to vacant CFO position.
Benefits and Bonus	77,093	88,839	11,746	(159,816)	
<b>Total Labor Costs</b>	<b>313,279</b>	<b>293,021</b>	<b>(20,258)</b>	<b>(157,985)</b>	
Consulting, Audit, Legal, other Prof	10,508	83,425	72,916	194,892	Increase fluctuation due to legal fees.
Office Occupancy	14,606	12,926	(1,680)	35,080	
Other Misc Admin	53,643	69,058	15,415	66,181	Increase fluctuation due to membership fees.
<b>Total Administrative Expense</b>	<b>392,036</b>	<b>458,429</b>	<b>66,393</b>	<b>138,168</b>	
<b>Non-Operating Income</b>					
Dividend & Investment Income	100,347	99,193	(1,154)	(76,215)	
Rental Income	-	2,900	2,900	8,700	
<b>Total Non-Operating Income</b>	<b>100,347</b>	<b>102,093</b>	<b>1,746</b>	<b>(67,515)</b>	
<b>Excess Revenues from Operations</b>	<b>1,375,791</b>	<b>336,479</b>	<b>(1,039,313)</b>	<b>(442,004)</b>	

**Community Health Plan of Imperial Valley  
June 2024 Cash Transactions**

Date	Account	Vendor	Memo/Description	Amount
<b>Chase Checking</b>				
06/21/2024	Chase Checking	Department of Health Care Services	06/13 Receipt - DHCS	\$ 24,136,673.14
06/21/2024	Chase Checking	Department of Health Care Services	06/13 Receipt - DHCS	406,353.69
06/21/2024	Chase Checking	Department of Health Care Services	06/13 Receipt - DHCS	59,552.90
06/21/2024	Chase Checking	Department of Health Care Services	06/13 Receipt - DHCS	23,925.41
06/21/2024	Chase Checking	Department of Health Care Services	06/13 Receipt - DHCS	1,044.63
06/07/2024	Chase Checking	JPMorgan Chase	Dividend Income - May 2024	17,680.91
06/07/2024	Chase Checking	Health Net	Rental Income - Jun 2024	1,450.00
06/28/2024	Chase Checking	Health Net	Rental Income - Jun 2024	1,450.00
06/28/2024	Chase Checking	Health Net	06/28 - Health Net Payment	-23,900,861.00
06/07/2024	Chase Checking	JPMorgan Chase	Service Charges - May 2024	-1,048.02
06/17/2024	Chase Checking	AccuSourceHR	Background Check - Ariday Rosales	-55.32
06/17/2024	Chase Checking	Imperial Desert Landscape	Chase Bill Pay 06/17/24 - Invoice# 40052 / 41358	-375.00
06/17/2024	Chase Checking	AM Copiers Inc.	Chase Bill Pay 06/17/24 - Invoice# IN5312	-350.16
06/17/2024	Chase Checking	America's Finest Fire Pro	Chase Bill Pay 06/17/24 - Invoice# 26M 903963 / 26M 905328	-1,958.55
06/17/2024	Chase Checking	Brawley Chamber of Commerce	Chase Bill Pay 06/17/24 - Invoice# 23246	-100.00
06/17/2024	Chase Checking	Brawley Rotary Club	Chase Bill Pay 06/17/24 - Statement for May 2024	-105.00
06/17/2024	Chase Checking	City of Imperial	Chase Bill Pay 06/17/24 - Service Period: 04/23/24 - 05/24/24	-190.81
06/17/2024	Chase Checking	CLEANBC, LLC	Chase Bill Pay 06/17/24 - Invoice# 008	-700.00
06/17/2024	Chase Checking	Epstein Becker & Green, P.C.	Chase Bill Pay 06/17/24 - Invoice# 1160658 / 1160659	-8,783.00
06/17/2024	Chase Checking	Health Management Associates, Inc.	Chase Bill Pay 06/17/24 - Invoice# 206100-0000016	-3,956.25
06/17/2024	Chase Checking	i.Access, Inc.	Chase Bill Pay 06/17/24 - Invoice# WA2782405	-45.00
06/17/2024	Chase Checking	Imperial Valley Food Bank	Chase Bill Pay 06/17/24 - Invoice# CHP1V0624	-500.00
06/17/2024	Chase Checking	Imperial Valley Food Bank	Chase Check# 6670 - Harvest Bowl Sponsorship	-1,200.00
06/17/2024	Chase Checking	I.V. Termite & Pest Control	Chase Bill Pay 06/17/24 - Invoice# 0338268	-120.00
06/17/2024	Chase Checking	KY Cakes	Chase Bill Pay 06/17/24 - Invoice# 0005	-30.00
06/17/2024	Chase Checking	Law Office of William S. Smerdon	Chase Bill Pay 06/17/24 - Invoice# 2551	-687.50
06/17/2024	Chase Checking	Local Health Plans of California	Chase Bill Pay 06/17/24 - Invoice# 2024-24	-53,468.40
06/17/2024	Chase Checking	Moss Adams	Chase Bill Pay 06/17/24 - Invoice# *****4501	-10,500.00
06/17/2024	Chase Checking	Quench USA	Chase Bill Pay 06/17/24 - Invoice# INV07466186	-129.30
06/21/2024	Chase Checking	Southworth, Mark (Former Employee)	M. Southworth - Final Paycheck	-10,059.04
06/21/2024	Chase Checking	Mid Atlantic Trust Company	06/10 - ACH Payment	-9,243.90
06/21/2024	Chase Checking	Mid Atlantic Trust Company	06/21 - ACH Payment	-8,022.75
06/28/2024	Chase Checking	Great America Financial Services	Chase Bill Pay - Invoice# 36814250	-306.01
06/28/2024	Chase Checking	Republic Services	Chase Bill Pay - Invoice# WA2782406	-141.17
06/28/2024	Chase Checking	Vic's Air Conditioning & Electrical	Chase Bill Pay - Invoices# 98296 / 98325 / 98767	-9,037.00
<b>First Foundation Bank</b>				
06/28/2024	FFB Payroll	Paychex, Inc.	06/17 - Paychex TPS Taxes	2,631.23
06/28/2024	FFB Payroll	Paychex, Inc.	06/17 - Paychex Payroll	5,230.30
06/28/2024	FFB Payroll	Paychex, Inc.	06/13 - Paychex TPS Taxes	-35,078.46
06/28/2024	FFB Payroll	Paychex, Inc.	06/13 - Paychex Payroll	-66,660.30
06/28/2024	FFB Payroll	Paychex, Inc.	06/14 - EIB Invoice	-50.64
06/28/2024	FFB Payroll	Paychex, Inc.	06/18 - EIB Invoice	-24.64
06/28/2024	FFB Payroll	Paychex, Inc.	06/20 - OAB Invoice	-49.50
06/28/2024	FFB Payroll	Paychex, Inc.	06/27 - Paychex TPS Taxes	-31,737.82
06/28/2024	FFB Payroll	Paychex, Inc.	06/27 - Paychex Payroll	-68,228.40
06/28/2024	FFB Payroll	Paychex, Inc.	06/28 - EIB Invoice	-54.12
06/28/2024	FFB Payroll	First Foundation Bank	06/12 - Wire Fee	-10.00
06/28/2024	FFB Payroll	First Foundation Bank	06/24 - Wire Fee	-10.00
06/28/2024	FFB Payroll	First Foundation Bank	06/24 - Wire Fee	-10.00
06/28/2024	FFB Payroll	Pablo Velez	06/10 - Check# 10181	-100.00
<b>J.P. Morgan Securities</b>				
06/28/2024	J.P. Morgan Securities	J.P. Morgan Securities	Investment Income - Jun 2024	\$ 84,578.95

**Community Health Plan of Imperial Valley**  
**Statement of Revenues, Expenses, and Changes in Net Position**  
**For June 2024**

**REVENUES**

DHCS Premium	\$ 23,093,850
DHCS Pass-Through	376,851
<b>Total Operating Revenues</b>	<b>23,470,701</b>

**OPERATING EXPENSES**

Medical Expenses	
Healthcare Capitation	22,401,034
Healthcare Pass-Through	376,851
<b>Total Medical Expenses</b>	<b>22,777,885</b>

Administrative Expenses

Salaries, Wages, and Employee Benefits	293,021
Professional fees	83,425
Office Expenses & Administrative	68,963
Occupancy - Cleaning, Landscape, Rent, Utilities	3,355
Supplies & Services	95
Depreciation and Amortization	9,571
<b>Total Administrative Expenses</b>	<b>458,429</b>

<b>Total Operating Expenses</b>	<b>23,236,315</b>
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<b>OPERATING INCOME</b>	<b>234,386</b>
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**NON-OPERATING REVENUES**

Dividend Income - Chase Money Market	14,614
Investment Income - J.P. Morgan Securities	84,579
Rental Income - HealthNet Office Space	2,900
<b>Total Non-Operating Revenues</b>	<b>102,093</b>

<b>Increase In Net Position</b>	<b>336,479</b>
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<b>NET POSITION, beginning of period</b>	<b>18,110,908</b>
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<b>NET POSITION, ending of period</b>	<b>\$ 18,447,387</b>
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**Community Health Plan of Imperial Valley**  
**Statement of Net Position**  
**As of June 30, 2024**

**ASSETS**

Current Assets

Cash and Investments	
Chase - Checking	\$ 198,800
Chase - Money Market	2,771,975
JPMorgan Securities	9,404,065
First Foundation Bank	196,549
Receivables	
Accounts Receivable	2,028,239
Dividend Receivable	14,614
Premium Receivable	23,093,850
Pass-Through Receivable	376,851
Other Current Assets	
Prepaid Expenses	7,534
<b>Total Current Assets</b>	<b>38,092,476</b>

Noncurrent Assets

Restricted Deposit	
First Foundation Bank - Restricted	300,000
Capital Assets	
Buildings - Net	3,008,791
Computer Hardware & Office Equipment - Net	8,740
Improvements - Net	20,883
Intangible Assets - Net	21,743
Operating ROU Asset (Copier) - Net	8,164
<b>Total Noncurrent Assets</b>	<b>3,368,321</b>
<b>Total Assets</b>	<b><u>\$ 41,460,797</u></b>

**Community Health Plan of Imperial Valley**  
**Statement of Net Position**  
**As of June 30, 2024**

**LIABILITIES**

CURRENT LIABILITIES

Payables	
Accounts Payable	\$ 87,258
Capitation Payable	22,401,034
Pass-Through Payable	376,851
Credit Card Payable	8,255
Other Current Liabilities	
Short Term Lease Liability - Copier	3,298
Bonus Accrual	71,517
Vacation Accrual	60,204
<b>Total Current Liabilities</b>	<b>23,008,417</b>

NON-CURRENT LIABILITIES

Long Term Lease Liability - Copier	4,994
<b>Total Noncurrent Liabilities</b>	<b>4,994</b>
<b>Total Liabilities</b>	<b>23,013,410</b>

**NET POSITION**

Net investment in Capital Assets	3,368,321
Restricted by Legislative Authority	300,000
Unrestricted	11,706,497
Net Revenue	3,072,568
<b>Total Net Position</b>	<b>18,447,387</b>
<b>Total Liabilities and Net Position</b>	<b>\$ 41,460,797</b>

**Community Health Plan of Imperial Valley**  
**Statement of Revenues, Expenses, and Changes in Net Position**  
**As of June 30, 2024**

**REVENUES**

DHCS Premium	\$ 135,645,238
DHCS Pass-Through	4,315,801
Profit Share Revenue	602,764
Health Net Contributions	134,859
<b>Total Operating Revenues</b>	<b>140,698,662</b>

**OPERATING EXPENSES**

Medical Expenses	
Healthcare Capitation	131,479,297
Healthcare Pass-Through	4,315,801
<b>Total Medical Expenses</b>	<b>135,795,098</b>

Administrative Expenses	
Salaries, Wages, and Employee Benefits	1,661,326
Professional fees	271,176
Office Expenses & Administrative	174,390
Occupancy - Cleaning, Landscape, Rent, Utilities	66,694
Supplies & Services	22,064
Depreciation and Amortization	56,418
<b>Total Administrative Expenses</b>	<b>2,252,067</b>

<b>Total Operating Expenses</b>	<b>138,047,165</b>
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<b>OPERATING INCOME</b>	<b>2,651,496.72</b>
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**NON-OPERATING REVENUES**

Dividend Income - Chase Money Market	137,958
Investment Income - J.P. Morgan Securities	272,395
Interest Income - County of Imperial	2,018
Rental Income - HealthNet Office Space	8,700
<b>Total Non-Operating Revenues</b>	<b>421,071</b>

<b>Increase In Net Position</b>	<b>3,072,568</b>
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<b>NET POSITION, beginning of year</b>	<b>15,374,819</b>
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<b>NET POSITION, ending of period</b>	<b>\$ 18,447,387</b>
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